Apply for the 2018 Summer Grant Writing Workshop!

Faculty and Staff in the College of Arts and Sciences and the College of Education are invited to apply for the second Summer Grant Writing Workshop from Monday, July 16 to Friday, July 20. Sessions will be from 9:30 a.m. until 3 p.m. each day. Please note, lunch will be provided on day one only. Participants are expected to do additional work outside of the workshop hours. Participation in the workshop is not guaranteed; only the strongest applicants will be selected. Acceptance of participation will be announced April 30, 2018. **Up to ten selected faculty and staff from each college will be given a $500 stipend after the successful completion of the workshop requirements.** Participants are required to submit at least one external proposal submission during the 2018-19 academic year, agree to serve as an internal grant reviewer up to once per semester during the 2018-19 and 2019-20 academic years, attend all sessions of the workshop, and complete GSU compliance documents. **At the completion of the workshop, your proposal should be under development including the narrative, budget, budget narrative, and biosketch.** Participants will have a better understanding of navigating the grants process at GSU.

Application Requirements

To be considered for the Summer Grant Writing Workshop, **submit the following documents to your Dean by April 16, 2018**:

1. A current C.V.

2. A one page overview of the project/research that you are seeking funding to support.

3. A one page narrative answering the following questions:

- Why would an external agency want to fund your project/research?
- What are your expectations for participating in this workshop?
- What area of grant writing or grant process are you most interested in learning about? What do you hope to learn from this workshop?
- What experience do you have with grants and grant writing?
- Have you considered working with collaborators (external or at GSU) to complete your project/research idea? Have you discussed the project/research with them? What is the status?
- What professional meetings and networking events do you attend? Do they offer funding opportunities?
- If known, who are potential funders for your project/research idea?

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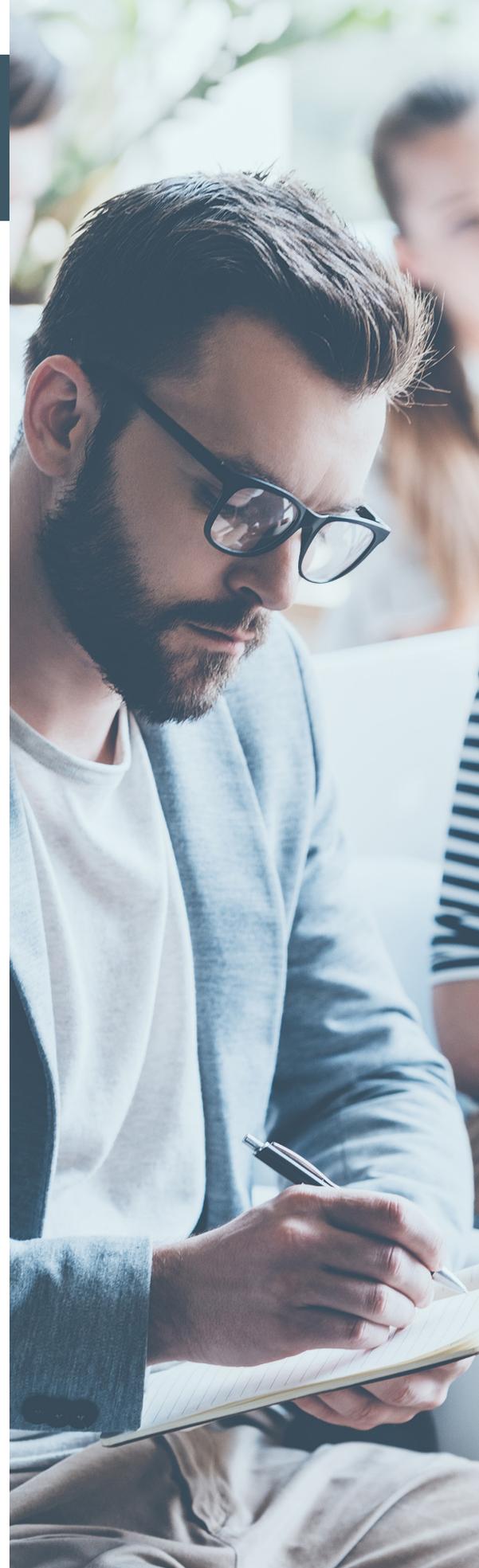
A Brief Outline of the Program

Monday, July 16

Morning: Grant Writing Best Practices – A panel of colleagues and external grant writers will discuss their experiences, provide best practices on how to submit a successful proposal, and insight on what to do when you get rejected.

Afternoon: Grants Game Show – Show what you know (or learn) about grants in a version of an iconic game show. The group that wins the game advances to the bonus round, for a chance to win a special prize.

Tuesday, July 17

Morning: Finding Funding Opportunities and Eligibility Review – Search for federal, state, and foundation funding. Review funders' funding priorities and eligibility to apply. Set up an account and complete a search in grant forward.

Afternoon: FCOI, Funding Opportunities Search, and Agency Research – Complete Financial Conflict of Interest Training and the Screening and Disclosure Form. Continue to search for a funding opportunity and research agency funding priorities.

Wednesday, July 18

Morning: Parts of the Grant – Discuss and draft Abstracts, Project Summaries, Narratives, Logic Models, and Timelines.

Afternoon: Budget Preparation and Routing Form – Discuss parts of the budget including personnel compensation, fringe benefits, supplies, and indirect costs. Review routing form and administrative approval.

Thursday, July 19

Morning: Budget and Budget Narrative – Draft a budget and budget narrative including subaward budget and statement of work. Review vendor vs subaward documents.

Afternoon: Biosketches and Other Documents – Draft a biosketch and other documents specific to your opportunity. Worktime for all parts of the proposal.

Friday, July 20

Morning: Proposal Submission Timeline and Award Notification – Discuss the proposal submission timeline and expectations for the peer review process. What to do if rejected or awarded funding. Worktime for all parts of the proposal.

Afternoon: Mock Peer Review & Documents Review – Discuss the peer review process and expectations. Review documents with OSPR and Deans.